Student name: _______________________ Advisor: ____________________________

Date of Committee Meeting: ________________

Names of Committee Members Present:
________________________________________
________________________________________
________________________________________
________________________________________
________________________________________

Names of Committee Members Absent: ________________________________________

Brief Description of Student's Progress. Comment as appropriate on:

A. Activities outside the laboratory (e.g. attendance at seminars, participation/performance in subgroups etc.)

B. Research activities (e.g. participation in lab meetings, discussion/involvement with research, independence, initiative, research progress, etc.)

C. Individual Development Plan (IDP) Report. Please check off each category that you have worked on and discussed with your mentor/advisory committee:

   Research Progress     Professional Development (grant writing, teaching, communication)
   Prelim Timeline       Defense Timeline             Career options/planning
Summary Evaluation:

Progress is:  A. Satisfactory_____  B. Marginal_____  C. Unsatisfactory_____

If B or C, Please Comment:

Recommendations:

Signature of Advisor:__________________________________

Signature of Student:__________________________________________